

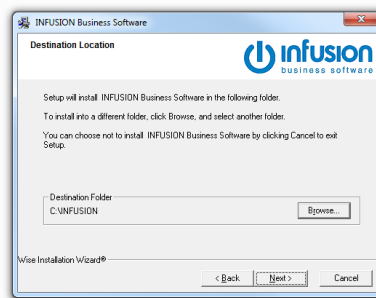
Infusion Upgrade Notes

Introduction

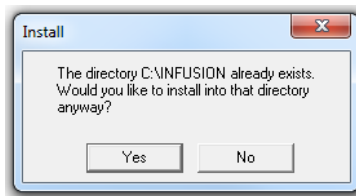
- ⚡ This document is designed to give an oversight into upgrading an existing installation of Infusion software on a standalone workstation, peer to peer network or LAN.
- ⚡ For upgrades of Versions 3.04 and below a full install is required on the Server and all Workstations accessing the software. For upgrades from Version 3.05 and above the install only needs to be done on the Server. If the SMS functionality is required a full install needs to be done on each workstation it is to be used on.

Upgrading Infusion:

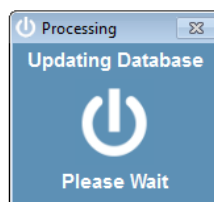
- ⚡ Before beginning the upgrade make a full backup of the existing version of the software (ie. Data, Custom and Images folders). Modify the name of the backup to include a note signifying it is a pre upgrade backup and what version is being upgraded eg IBSDATA20100210b4upgarde403
- ⚡ Run the installer file (from a CD or downloaded from www.infusionnz.com) and install it over the top of the current install:



- ⚡ A quick way to find the Infusion directory is to right click on the Infusion icon and use "Find Target" ("find File Location" in Windows Vista). If you use the browse function, take care as the path will include \Infusion at the end of it. The result may be to install a fresh copy of the Infusion underneath the existing system. If done correctly a pop up will appear as per below stating that the folder already exists:



- ⚡ When the upgrade has finished and you log in to Infusion again the data will begin the upgrade and display the following pop up:

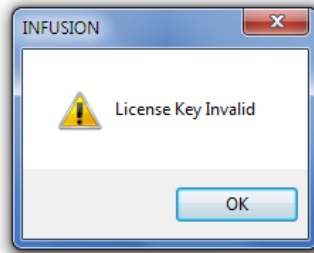


Let this process complete before accessing it from any other computers on your network.

Requesting / Entering an End User License

If the upgrade is within a version (eg.v 4.01 to v4.05) a new license isn't required. If the upgrade is to a new version (eg. Version 3 to version 4) a new one will be required.

Upon completing the initial steps of the upgrade you will be prompted to re-open Infusion. Doing so will display the following message:



- ⌚ **Click OK:** to open the Software License Agreement window where upon after carefully reading Infusion Software Limited Terms and Conditions.
- ⌚ **Click I Agree:**
- ⌚ The Enter License Information window will appear. This is where details relating to the license need to be entered. Enter in as much information as possible relating to the licensing of the company that has purchased the software.
- ⌚ **Click Print:** to print out a faxable copy. Fax the License Request to 03 962 7022.
- ⌚ Once Infusion Software Limited has processed the request and faxed / emailed it back:
- ⌚ Enter the License #. **Click Save.**
- ⌚ Your Infusion software will now be licensed for use.

Enter License Information

License Information

| | | | |
|---------|------------------------------|-------|-------------|
| Name | INFUSION Software Limited | | |
| Address | PO Box 8197 | Phone | 03 977 3645 |
| | Riccarton | Fax | 03 962 7022 |
| | Christchurch | | |
| Email | sales@infusionsoftware.co.nz | | |
| Website | www.infusionsoftware.co.nz | | |
| Partner | | | |

Contact Details

| | |
|----------|----------------------|
| Name | <input type="text"/> |
| Position | <input type="text"/> |
| Email | <input type="text"/> |

| | |
|--|---|
| System Users | Additional Modules |
| Users <input type="text" value="2"/> | <input checked="" type="checkbox"/> Direct Debits (Customers) |
| Pos Lanes <input type="text" value="1"/> | <input checked="" type="checkbox"/> Import / Export |
| | <input checked="" type="checkbox"/> Customer Items |

System Configuration

| | |
|--|---|
| <input type="radio"/> Financials | <input type="radio"/> Professional |
| <input type="radio"/> Fundamentals | <input checked="" type="radio"/> Elite |
| <input type="radio"/> Head Office | |
| <input type="radio"/> Service Manager Lite | <input type="radio"/> Service Manager Pro |

License #